FILE CLAIMS ONLINE OSC Help Center

Contact Us

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A 800-256-8606, opt 4

From your dashboard, under My Claims, click "Start Now" to begin the three easy steps for uploading documents and submitting your claim online

3 Easy Steps for Insureds

Filing a Claim Online

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MEDLINK SELE	CT GROUP	99772	0	04/01/2017		Jane		Dependent	Active			Effective Date: Plan:	For IBUDU	
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From the Claimant dropdown, select the name of the insured you're filing a claim for. Then select the Coverage Type you're filing the claim on.

Click "Next" to continue.

Note: Lapsed policies will appear under Coverage Type for 90 days after the policy lapses. If the insured's name and/or coverage type isn't listed, simply click the link to launch the alternative upload option.

Upload Claim Documents

Once you verify the Claimant and Policy details are correct, click "Select files" to choose the document(s) to upload. To select multiple documents at one time, hold down Ctrl (Windows) or Command (Mac) and click on the file names.

Click "Open" once you've located your file(s). Confirm the files you selected are correct and click "Submit."

Note: Click "x" next to the file name to remove the file. To add another file, click "Select Files." To return to the previous screen, click "Back" or click "Cancel" to return to your dashboard. Supported file types include: pdf, tiff, png, jpg, jpeg, doc and docx. The total combined file size cannot exceed 20 MB (5 MB if using Internet Explorer).

1. Enter	Claim Details	2. Upload Docum	ents	3. Complete
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Track Claims Status

1. Enter Claim Details	2. Upload Documents	3. Complete							
Claim Uploaded Succe	essfully!								
Insured	Jane Insuredson								
Date of Birth	01-01-1981								
Confirmation Number	10257								
Please print this page for your records									

A confirmation page will appear when the claim documents are uploaded and submitted successfully. Click "Close" to return to your dashboard.

Your claims history is displayed under My Claims for 24 months. From here, you can track the status of your claim(s) and view the uploaded documents. Uploaded claim documents are accessible for 60 days from the Date Received.

(Claims proces	(Claims processed in the past 24 months)													
Status † 🔭	Confirmation Num Y	Service From Date Y	First Name	T	Relationship	Ŧ	Coverage Type	T	Policy Number 🔻	Date Received Y	Claim Num Y	Amount Paid Y	Date Comp Y	Upload Confirm
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Received	OSC155	01/14/2018	Jess		Dependent		GROUP ACCIDE	:	2211000	03/12/2018	9008070	\$125.00		View File
Processed	OSC559	10/02/2017	Jim		Applicant		MEDLINKP MED	я	2233456	11/06/2017	8881111	\$50.00	11/20/2018	View File